

DODGE CITY MIDDLE SCHOOL

TEAM LEADERS AGENDA

September 8, 2015

CARDINAL SPACES RESOURCES

- [Advisory Page](#)
- [Constitution Week](#) – Advisory or Extension Time
 - Non-Uniform Day Badges
 - Remind Notifications
- Breakfast in the Classroom Procedures
 - [Grade 8 Breakfast in Classroom September 9](#)
 - [Grade 7 Breakfast in Classroom September 16](#)
 - [Grade 6 Breakfast in Classroom September 23](#)
- PLC Grade Level Reporting Page
 - [Grade 6](#)
 - [Grade 7](#)
 - [Grade 8](#)
 - Explore Team - Customized

STUDENT GROWTH MEASURES UPDATE

- Selection of Student Growth Measures must be the same at both schools.
- All teachers must be involved.
- Will reflect on percentage of evaluation.
- Growth measures begins next year but must have proof for this years results - ongoing
- GM's will be determined at next late start.
- Establishing planning session this week.

PROTOCOL FOR TEAM MEETINGS

- Building Administrator Acting Member
- Develop Agenda
- Establish Team Folder in with Monthly Sub Folders in Google Drive
- Provide Link to Team Agenda
- Shared Agenda on Secured Website

TEAM AUTONOMY & DECISION MAKING – PROFESSIONAL DEVELOPMENT

- Team Professional Development
- Must Notify Instructional Coaches One Week in Advance
- Should Match Team Instructional Goal
 - Example of Team Instructional Goals
- Resources Include
 - Teach Like A Pirate
 - Kagan Discourse Strategies (See Link)

TEAM AUTONOMY & DECISION MAKING – PROFESSIONAL LEARNING COMMUNITIES

- Share-out on Thursday
- Use Grade Level PLC Form

TEAM AUTONOMY & DECISION MAKING – AFTERSCHOOL PROGRAM

- Defining Type of Programs
 - What types of programs will you offer?
 - Reading Circle, Math Competitions, Real Life Applications, Measure and Build, Book Club, Homework Help Center, Community Involvement....
- Defining Purpose of Program
 - What is the purpose of your extended day program?
 - Establishing a Growth Mindset, Real World Application, Literacy Skills.....
- Establishing Goals of Program
 - List at least two measurable goals your team would like to achieve during the extended day program.
- Determining Number of Days
 - How many days a week will your team have extended day opportunities?
 - Will you need a team calendar?
- Determining Needs of Students Served
 - Will your extended day program offer retesting?
 - Will your extended day program be a part of your SIT plan?
 - Who and when will you contact parents?
 - What type of log will you create for number of students served?
- Identifying Teachers
 - Who will be providing services for extended day services?
 - How will you include explore team members?

EXPLORE TEAM PARTICIPATION

- Ways to Include Explore Team

Notes on Team Professional Development

- Also remember each individual should have at least two personal instructional goals and teams, not PLC's will set Team Instructional Goals based on your selected area of instructional focus for the first nine weeks. Selection of team instructional walk-through goals will occur during team times. Your building leader assigned to your team will collect team instructional goals once they are set.
- Please remember team instructional goals will drive you team professional development topics (Differentiated to Team Needs) will be provided by coaches every other Tuesday.