

## Five Easy Steps to Instant Messaging

This week all DCMS students will be signing up for remind. So, please listen carefully to the following instructions.

- **Step One:** Open your Google e-mail application on your iPad
- **Step Two:** Prepare an email using the following address using all lower case letters- [principal@remind.com](mailto:principal@remind.com)
- **Step Three:** Type any letter or number in the message box.
- **Step Four:** Send your email and wait for notification.
- **Step Five:** When you receive your notification click on the accept link and you will be enrolled.