

DODGE CITY MIDDLE SCHOOL

BUILDING LEADERSHIP TEAM

November 12, 2014
Back Stage Auditorium
3:30 P.M.

RESPONSIBILITY OF BUILDING LEADERSHIP TEAM

- Provides leadership for accomplishing school target goals.
- Insures that the building engages in a variety of evaluation tasks—those that help determine the goals, those that help inform progress and change, and those that benchmark success (i.e., student achievement, school climate, etc.).

REVIEW OF OCTOBER MINUTES – DEB KEITEL

BUILDING & AT RISK BUDGET

- Deb Keitel Report
- At Risk Budget - Update
- Equipment – Discussion Items
 - Library Laptop Consideration (Cost \$
 - Two SMART Board Requested (Cost \$4,429.00 each)
 - Elmo Document Camera (Cost \$556.95)
 - Cetacea Astro XL Speakers for SMARTBoard (Cost \$360.00)
 - Tablet Tripod/Microphone Mount (Cost \$60.56)
 - Clicker Responders (8 Sets in the Library for Checkout)

READ THE FOLLOWING ARTICLE

- [Why Trust Is A Crucial Ingredient in Shaping Independent Learners](#)

PUBLIC PERFORMANCE SITE LICENSE

- You can legally show copyrighted entertainment movies in your K-12 school, without risking copyright infringement, if you have a Public Performance Site License.
 - Covers school building 24/7 (before, during or after school)
 - Unlimited movie showings by anyone in school building regardless of whether or not they are affiliated with school
 - License runs consecutively from a start date that you choose
 - Movie may be obtained from any legal source (rental store, personal collection, etc.)
 - Cost is based on total student enrollment at the school = Cost (See Handout)

BUILDING IPAD DISCUSSION AND DECISION POINTS

Review iPad App Form & Protocol

- School-wide App Form with Reviewable Data Base
- Who Will Teach Literacy? (See Suggestions 21st Century PLC)
 - What students will need to know?
 - School Wide Practices (See Handout)
- Review of Mobile Application Practices
- Ear Buds or Ear Phones
- Building Decision of Primary Applications by Subject Area
- Universal Login for All Applications
 - Schoology
 - Google would be Consistent
- Instructional Time to Teach Applications
- What is Consistent for Creating, Storing and Resourcing?
- What would you like to see for Tech Thursdays
 - Consistency in Applications for Teaching Purposes
 - By Departments
 - By Teams

WHEN THE IPAD BECOMES A DISTRACTION

- At any time the teacher sees that the iPad is a distracter to the learning process students will be given a verbal warning. It is important that students understand that the iPad is a learning tool and that if it becomes a distraction to their learning the teacher has the right to limit its use and have the class or individual students to power off the device and learn through traditional methods.

TEAM REPORTS

- Spartans
- Olympians
- Odyssey
- Voyagers
- All Stars
- Defenders
- Explorers

LITERACY RECOMMENDATIONS 21ST CENTURY PLC

General Question: *How can we change student's mentality of using iPads usage as a learning tool rather than a gaming device?*

*Tech kids develop videos to explain to students how they can learn in class by using their iPads

Videos could explain:

- Organization tips
- Note taking
- Google Classrooms
- Communications
- Popular social media apps
- When it's appropriate to use in iPad and when it's not

Teacher Guideline Suggestions:

- Interview different teachers for examples of expectations

Needs Developing:

- Designated chain of consequences for misuse of iPads as a learning tool

Suggestions:

- Casper focus

DCMS IPAD GUIDING PRACTICES

Rule 1: Stick with the Class: When iPads are used in class for a specific purpose, the students must be in the correct app and following along with the class. Students that enter into different apps or goof around with the iPad know that they will lose the privilege of using the iPad and will then be left to observe a partner making use of the iPad for the remainder of the class.

Rule 2: Sound: Students are told that, unless we are specifically using the sound for class, the sound switch on the iPads should always be switched to mute. This prevents accidentally starting an app or game with sound and having it become a distraction to the rest of the class. If ear buds are available, students must plug in the ear bud prior to turning off the mute switch.

Rule 3: Respect the Files of Others: When using the iPads, students must respect the digital property of others. Students are not to wreck, use, or read the files of others without permission.

Rule 4: Use of the Internet: Students do have access to the internet at all times. Specific sites can be blocked by adjusting the settings on the wireless router, but strict ground rules will be applied for internet use. Unless students have specific instructions to go onto the internet for a class activity, the student must ask for permission to do searches on the internet. When students ask for permission to conduct a search the teacher will ask the student to be very specific as to what sites they will be using and why. The Safari app will be placed in an "Ask for Permission" folder to help students to remember to ask before using the internet.

Rule 5: Specific Sites & Apps not Allowed at School: Students will be limited to the types of apps that will be used at school. All apps are preloaded and exclude the use of social networking apps or their personal email while at school. Students will use the USD 443 Google apps when sending e-mail and storing files electronically. The YouTube app will not be used during school hours (unless a teacher is using it for class.) In most cases the teacher will display the video on the smart board for the entire class to view unless we are using it for a class.

Rule 6: Use of Camera and Photo Booth Apps: Two of the biggest potential distractions of the iPad are the Camera app and Photo Booth app. Both of these apps allow photos to be taken and manipulated for fun. These apps are off limit to students unless they will be using them for class under the supervision of a teacher.

Rule 7: Immediately Stopping: It is important that students recognize that when an iPad learning event closes that they immediately stop when it is time to move on to another learning event. At the close of an iPad learning event teachers will give students ten seconds count for the iPads to be shut off and placed in the correct storage location. Failure to do so results in lost privileges. Teachers will count out loud or provide a ten second time clock to signal a transition.

Rule 8: When the iPad Becomes a Distraction: At any time the teacher sees that the iPad is a distracter to the learning process students will be given a verbal warning. It is important that students understand that the iPad is a learning tool and that if it becomes a distraction to their learning the teacher has the right to limit its use and have the class or individual students to power off the device and learn through traditional methods.

Sixth Grade Technology Expectations

- Your iPad needs to stay closed or in a designated area until you are told to use it.
- Brightness stays in the center or full brightness.
- Stay on the program you are expected to be on in class.
- You may not air drop, take photos or videos without permission.
- The sound is muted unless you are told otherwise.
- Your ear buds must be with you in class.
- Keep your hands on your own iPad.
- Do not write on or alter your iPad or cover.
- The iPad stays on the desk when working in a teacher approved position.
- Students are expected to be responsible digital citizens and make good choices with their technology.