

BUILDING LEADERSHIP TEAM
MINUTES
April 11, 2017
3:30 P.M. Library Conference Room

AGENDA ITEMS

Building Leadership Team Minutes

I. Team/Guest Attendance

INDICATOR 42: A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other key professional staff meets regularly (twice a month or more for an hour each meeting). (42)

- Robyn Adams, Lorena Baker, Crystal Bakke, Carrie Boles, Donna Johnston, Andrea Keck, Jean Kolsky, Dawnelle Priest, Pam Ramos, Sarah Schaeffer, Julie Tacka, Erica Teran, Michael King, Pam Algrim, Faye Wells and Deb Keitel.

Special Guests:

- Sammy Nguyen, Shakira Hernandez representing DCMS Student Council
 - STUCO reported that they will be sponsoring a dance on April 21st from 7:00-9:00 p.m. STUCO and NJHS will combine forces and clean the school grounds on Friday, April 28th. They will also plant flowers in the large planters in the front of the building.

II. Celebrate Recent Successes

- Math teachers will be recognized at an a.m. assembly on Monday, April 24th. They will also be recognized at the noon BOE meeting at Soule elementary school.
- 6th grade students who came from Miller will attend an assembly at Miller on Monday, April 24th at 9:30 a.m.
- Review of Social Emotional Student Goal Setting Survey (N=673)
 - Students Set Goals Based on Data at 78.3%
 - Students Set Goals Based on Individual Improvement at 79.8%
 - Students Set Meaningful Goals at 84.0%
- Review of Social Emotional Student Self-Efficacy Survey (N=537)
 - Students Believe in Ability at 82.8%
 - Students Can Grow with Effort 87%

GOAL ONE: It is our goal to increase the number of innovative approaches to education by leveraging and connecting the many settings and times in which children learn and grow to create seamless complementary learning systems that place families as core partners in the learning process.

- Parent Involvement Fall Survey
 - How often do you meet in person with teachers at your child's school?
 - How often do you help your child understand the content he or she is learning in school?
 - In the past year, how often have you helped out at your child's school? How often do you help your child engage in activities which are educational outside the home?
 - In the past year, how often have you visited your child's school?
 - How much of a sense of belonging does your child feel at his or her school?
 - How regularly does your child read for fun?
- Parent Involvement Spring Survey
 - Have you received notification of the Title I Parent Activities provided by your child's school?
 - If the school offered a way to help your child at home with math and reading would you participate?
 - Staff at my child's school consults me and other families before making important decisions.
 - I would recommend this school to family and friends with children.
- **Title 1 Parent Night**

- “Literacy in The Arts” Description
 - I wanted to share with Site council members the many great ideas from our last meeting on parent involvement – especially on ways to close the learning gap during the summer months. We have put into place many of the ideas shared during our last session. Our next Title 1 Parent Night, scheduled for April 25, will have the public library available to promote summer reading and provide library cards. The theme for parent is “Literacy in the Arts” which will begin with a parent involvement dinner.
 - After the dinner, parents will go to the auditorium for student recognition and a presentation on how to checkout digital books over the summer. After the assembly parents will be invited to join us in the “Literacy in the Arts” festival to include auditorium performances, a student and staff art exhibit and summer reading incentives.
- There will be a drawing for five “Wild West Lagoon” passes. The passes were donated by the City of Dodge City.

III. Review and Respond to Coaching Comments

- Coaching support – Revisit Professional Learning Communities
- Back to Data Driven Philosophy

IV. Review of Minutes & Approval

INDICATOR 46: Teachers are organized into grade-level, grade-level cluster or subject-area Instructional Teams. (46)

- **Approval BLT Minutes**

- Minutes from the March 7, 2017 meeting were reviewed and motion was made by Donna Johnston to accept minutes as written and seconded by Carrie Boles. Minutes were approved as written.

V. New and Old Business

- **Title 1 Visitation**

- Wednesday, April 12th from 12:00-1:30 p.m.

INDICATOR 2880: The school provides all staff high quality, ongoing, job-embedded, and differentiated professional development. (2880) (Example Plan)

- **Priority Three Goals Include** (Reading Comprehension, Grammar, Vocabulary, Critical Thinking, and real World Application)

- **Facilities Update (Faye Wells)**

- Mrs. Wells shared the construction plans for the cafeteria. The old beams run east and west, but the new beams will run north and south. The cafeteria will be enlarged to the north. Deadline for completion of construction is August of 2018.

- **Indicators to Assess-Create-Monitor**

INDICATOR 1570: The school regularly communicates with parents about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning). (1570)

- After 5 Rs are completed, district will set goals.
- Each 9 weeks criteria will be set.
- Screeners are being located for very specific areas.
- Tier II – Needs Basic Skills + Core + Foundational Skills
- Tier III – Math & ELA all grade levels

- **Review Teach Like A Champion on April 26, In-service Plan by Pam Algrim**

- Group activity at DCMS in the p.m. of Wednesday, April 26th.
- Question asked will be; how does instructional technique line up to match Rose Standard?

VI. Other Business

- **May Calendar**
 - May calendar was reviewed. BLT members need to take back to team and requests to add items to the calendar must be in by April 21st.
- **Team Reports**
 - Olympian Team: Nothing to Report
 - Spartan Team: Lorena Baker asked if there would happen to be money left in one of the budgets and wasn't going to be spent, could someone from a different curricular area use the money. Mr. King replied that we will always be open to helping to purchase items that were deemed necessary. Individual would need to complete a purchase requisition.
 - Odyssey Team: Donna Johnston asked if the custodians could wait and clean the bathrooms in the 100 hallway until after 4:30 when most teachers have gone home. When the custodians begin cleaning, no one can use the bathrooms and the teachers have to go to a difference hallway. Mr. Algrim will check into this.
 - Voyager Team: Nothing to Report
 - All Star Team: Nothing to Report
 - Defender Team: Mrs. Ramos asked when the parking space was going to be awarded to the "Teacher of the Month". Mr. King asked the Defenders to come up with a plan to award the teacher the parking space.
 - Explorer Team: Nothing to Report

There were no more items for discussion and the meeting was adjourned.

Respectfully Submitted,
Deborah Keitel