

# DODGE CITY MIDDLE SCHOOL

## GROWING STRONGER TOGETHER

“Dodge City Middle School will foster a culture with independent learning where students can achieve their full potential in academics, personal, physical and moral development in the 21st Century.”

### BUILDING LEADERSHIP TEAM AGENDA

March 7, 2017

3:30 P.M. Library Conference Room

#### RESPONSIBILITY OF BUILDING LEADERSHIP TEAM

- **INDICATOR 43: The Leadership Team serves as a conduit of communication to the faculty and staff. (43)**
  - Provides leadership for accomplishing school target goals associated with school improvement.
  - Insures that the building engages in a variety of evaluation tasks—those that help determine the goals, those that help inform progress and change and those that benchmark success (i.e., student achievement, school climate)
  - Reviews and approves Title I Programs including evaluation strategies and budget.

#### AGENDA ITEMS

##### I. Team/Guest Attendance

- **INDICATOR 42: A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other key professional staff meets regularly (twice a month or more for an hour each meeting). (42)**
  - Team Members in Attendance: Michael King, Pam Algrim, Faye Wells, Deb Keitel, Carrie Boles, Donna Johnston, Andrea Keck, Brandi Kerr, Lisa Pelton, Kevin Self, Sarah Schaeffer, Robyn Adams, Erica Teran, Julie Tacka and Traci Small.

##### II. Celebrate Recent Successes

- **INDICATOR 1570: The school regularly communicates with parents about its expectations of them and the importance of the curriculum of the home (what parents can do at home to support their children's learning). (1570)**
- **Results of Bring Your Parents to School Days (Parent Involvement)**
  - 6<sup>th</sup> Grade = 41
  - 7<sup>th</sup> Grade = 25
  - 8<sup>th</sup> Grade = 22
    - Total = 88
- **Zero Year Compliance Factors (Accreditation)**
  - ✓ **Identified** [Rose Capacity 4: physical/mental health; Rose Capacity 5: arts/cultural appreciation](#)
  - ✓ **Met Factoid # 1** [During Zero Year, it is recommended that the BLTs meet at least once during each quarter in order to address that quarter's information.](#)
    - Principal
    - 6th Grade Core Teacher
    - 7th Grade Core Teacher
    - 8th Grade Core Teacher
    - Elective Teacher 1
    - Library/Media Specialist
    - Special Education Teacher

## **AGENDA ITEMS CONTINUED**

- **Indicators to Assess-Create-Monitor**

- **Not Met** [Factoid # 5 Building Level Site Council Membership](#)
  - Principal or designee- Mike King
  - **Grade 6 faculty rep (Need Faculty Rep)**
  - Grade 7 faculty rep- Wendy Barnett
  - Grade 8 faculty rep- Kevin Self
  - Non-parent community rep- Angie Woydziak
  - **Grade 6 parent rep (Need Parent Rep)**
  - Grade 7 parent rep- Courtney Rankin
  - Grade 8 parent rep- Melyssa White
  - 1-2 Business/industry rep- Wes Owens
  - 8th grade student- Ethan White
  - *Our goal for the next meeting is to have both 6<sup>th</sup> grade positions filled*
- **Not Met** Compliance – career-technical education, curricular standards, assessments

### **III. Review and respond to coaching comments**

### **IV. Review of Minutes & Approval**

- **INDICATOR 46: Teachers are organized into grade-level, grade-level cluster or subject-area Instructional Teams. (46)**
  - **Review February 27 PLC Minutes**
    - [\(See February 28 PLC Minutes\)](#)
  - **Review of February Site Council Minutes**
    - (See February 27 Site Council Minutes Page 3)
  - **Approval BLT Minutes**
    - [\(See February 7 BLT Minutes\)](#)

### **V. New & Old Business**

- **INDICATOR 45: The school's Leadership Team regularly looks at school performance data and aggregated classroom observation data and uses that data to make decisions about school improvement and professional development needs. (45)**
- **Overview of Needs Assessments**
- The KESA needs assessment involves going through the rubrics and analyzing current data (for the Results "R").
- [5 R's Resource Page](#)
  - Needs Assessment Timeline
    - March 10 – [Defining Relationship Rubric](#)
      - [March 10 Agenda](#)
      - [Group Assignments](#)
    - April 5 – [Defining Relevance Rubric](#) & Professional Development
    - April 11 – Building Leadership Team Review of Building Needs Assessment
    - April 17 – Site Council Review of Building Level Needs Assessment
    - April 24 – Submit Building Level Needs Assessment to System Leaders

## **AGENDA ITEMS CONTINUED**

- **INDICATOR 2880:** The school provides all staff high quality, ongoing, job-embedded, and differentiated professional development. (2880)
- **Goal Two:** Plan and provide learning experiences using effective research-based strategies that are embedded in best practices, including the use of technology.
- **Overview of Strategic Plan (Root Cause Priority Three)**
- **Goal Four: (Category III) Classroom Instruction – Integrate literacy and math across all disciplines.**
  - We have identified five elements under root cause priority three which includes: reading comprehension, grammar, vocabulary, perseverance, critical thinking and real world application.
  - During our planning sessions for the April 26 in-service we will have presenter's select one element and provide instructional strategies to support each these elements.
  - Our additional goal for the April 26 afternoon in-service will be to align these instructional strategies with the [Rose Standards](#) as they apply to KSDE Accreditation Cross Walk and MTSS. ([See Page one School Improvement Initiatives 2016 – 2017](#))
  - The primary resources for selecting instructional strategies will be Doug Lemov book and field guide "[Teach Like a Champion](#)."
  - An additional resource will include "[Checking for Understanding](#)" by Fry and Fisher. ([See Page Four School Improvement Initiatives 2016 – 2017](#))

## **VII. Other Business:**

- **Student Handbook Approval Process**
  - 2/22/17 & 3/1/17 Handbook Committee Review and Suggested Changes
    - (Students & Teachers) - Completed
  - 3/3/17 Submit District Middle Level Student Handbook
    - (Comanche Review) Sent
  - 3/7/17 Building Leadership Team Review and Approval of Changes
    - [USD 443 District Middle School Student Handbook Review and Changes](#)
    - [DCMS Middle School Student Handbook Review & Changes](#)
  - 3/20/17 Site Council Review and Approval of Changes
  - 3/28/17 Submit District Middle Level Student Handbook & DCMS Appendix
    - Cabinet & Dr. Fortmayer for Review
  - 4/10/17 BOE First and Only Reading
- **Recommendations from site council regarding uniforms:**
  - Melyssa would like to see more consistency
  - Kevin feels that the non-uniform bracelets have lost their glamour since the uniform policy is a little lax.
  - Courtney would like to see more structured and consistency.
  - Angie feels structure is a good thing.
  - Khaki/jeans and polos every day except 1 day for spirit wear.
  - Shoes?
- **Action Taken:**
  - Team Reports
  - Review of Budgets

## **VIII. Next Meeting**

- Next Meeting Date & Time: Tuesday, April 11, 2017

## **IX. Adjourn: 4:30 P.M.**