

BLT MEETING MINUTES

December 8, 2015

Dodge City Middle School BLT met at 3:30 p.m. on Tuesday, December 8, 2015 in the DCMS library conference room. Those in attendance were Michael King, Faye Wells, Pam Algrim, Deb Keitel, Kristin Herndon, Timothy Jackson, Anne Jacobs, Donna Johnston, Andrea Keck, Brandi Kerr, Sarah Schaeffer and Traci Small.

RESPONSIBILITY OF BLT

- Provides leadership for accomplishing school target goals.
- Insures that the building engages in a variety of evaluation tasks – those that help determine the goals, those that help inform progress and change and those that benchmark success (i.e. student achievement, school climate, etc.) Politics are not to be a part of school discussions. Comfort in expressing ideas and focused on student learning.

READING OF MINUTES

- Minutes from the November 10, 2015 meeting were reviewed and motion was made by Traci Small to accept minutes as written and seconded by Sarah Schaeffer. Minutes were approved as written.

REVIEW OF BUDGET

- Members were given handouts for review of the At Risk and Title 1 budgets.
 - At Risk Budget Balance Breakdown
 - ELA \$ 1,641.18
 - Library \$ 4,035.93
 - Math \$ 1,761.68
 - Science \$ 1,761.68
 - Social Studies \$ 1,486.13
 - Total Remaining Balance \$10,640.49
 - Title 1 Budget Breakdown
 - Instructional \$ 483.19
 - Equipment \$ 1,439.03
 - Parent Activities \$ 3,956.12
- SMARTBoards were installed in rooms 210 and 309.
- SMARTBoard replacement schedule was shared with the members. Rooms 311, 403, 403A, 406A, 406B and 502 are on the list to be replaced next year.

REVIEW STATE TESTING SCHEDULE

- Members were given a handout of the state testing schedule. Anne Jacobs reviewed the schedule and said she will glad to review with teams.

FACILITIES UPDATE

- Faye Wells shared information on the facilities layout and proposed facility improvements.
 - All teachers will have a classroom.
 - Enclosed security when entering the building.
 - Storm Shelter
 - Larger planning spaces.

REVIEW OF SCHOOL INITIATIVES

- Teachers present students with tools for learning
- Literacy skills for long term learning
- Preparing students to be independent learners by giving them the skills to improve learning.
- Get students past first 25 questions.
- Teachers received handouts with SRI & SMI Fall 2015 scores. Scores and percentages were reviewed.
- Academic Discourse is still an initiative.
- Technology is being used by all teachers and is a very effective tool.
- Initiate conversation in PLC meetings.
- Look at data in team.
- Make expectations available to parents.

TEAM REPORTS

- Olympian Team – Nothing to report
- Spartan Team – Nothing to report
- Voyager Team – Nothing to report
- Odyssey Team – Nothing to report
- All Star Team – Nothing to report
- Defender Team – Nothing to report
- Explorer Team – Nothing to report

There were no additional items for discussion and the meeting was adjourned. The next scheduled BLT meeting is January 12, 2016.

Respectfully submitted,
Sarah Schaeffer

