

BLT MEETING MINUTES

August 17, 2015

Dodge City Middle School BLT met at 12:30 p.m. on Monday, August 17, 2015 in the DCMS library conference room. Those in attendance were Michael King, Pam Algrim, Faye Wells, Deb Keitel, Timothy Jackson, Donna Johnston, Brandi Kerr, Miranda Sandoval, Sarah Schaeffer and Traci Small

RESPONSIBILITY OF BLT

- Provides leadership for accomplishing school target goals.
- Insures that the building engages in a variety of evaluation tasks – those that help determine the goals, those that help inform progress and change and those that benchmark success (i.e. student achievement, school climate, etc.) Politics are not to be a part of school discussions. Comfort in expressing ideas and focused on student learning.
- Mr. King reviewed the responsibilities of a BLT member. He encouraged members to share the discussion items with their teams.

DEFINING GRADE LEVEL & TEAM ACCOUNTABILITY FOR STUDENT GROWTH

- Each grade level will define what students should be able to do and be like by the end of the school year.
- Grade level principals will collectively create a score card and be responsible for measuring and reporting ongoing results of grade level progress.
- Mr. King will work with the 6th grade, Mrs. Wells the 7th and Mrs. Algrim the 8th. They will be working closely with the teams to achieve team autonomy and accountability.
- BLT members were asked to answer statements (Snowball Style) using the following scale:
 - Level 1: I would rather not deal with this
 - Level 2: I am against this and prefer another path
 - Level 3: I will if I have to
 - Level 4: I am open to this
 - Level 5: I think this is good
 - Level 6: I want to help make it happen
 - Level 7: Fully support/love it/hope I can be a leader on this
 - Results will be reviewed at the September 8th meeting.

DEFINING GRADE LEVEL PLC'S & STUDENT GROWTH

- Think of innovative ways to make multi-discipline applications in math and reading
- Put share-outs on next day team meetings. (Thursday)
- Grade Level PLC's can set their own agendas but must include a balance of time between the following topics:
 - Review of curriculum units as applied to instructional practices.
 - Bring student samples of work for the discussion of common trends in student learning.
 - Review assessments to drive instructional practices ensuring mastery and application of standards.
 - Equally discuss the rigor of content and how to apply learning concepts to real world problems as a part of the assessment process.
 - Grade level principals will monitor accountability for these expectations.

BUILDING & AT RISK BUDGET

- Mrs. Keitel presented the amount for the 2015-2016 At Risk Budget:
 - Instructional Budget Amount -\$29,732.44
 - Equipment Budget Amount - \$10,014.77
- The need for SMARTBoards in rooms 210- & 310 was expressed and the BLT members unanimously agreed to purchase the SMARTBoards.
- BLT members were asked if teachers would want to renew the Scholastic magazines. The amount to renew all magazines would be \$2,799.07. Members felt that the magazines were not being used and weren't sure if teachers would want them renewed. It was decided that members would take the discussion back to their teams and bring information to the next meeting.
- Budget discussion will continue at the September 8th meeting.

There were no additional items for discussion and the meeting was adjourned. The next scheduled BLT meeting is September 8, 2015.

**Respectfully submitted,
Deborah Keitel**

