

BUILDING LEADERSHIP TEAM

MINUTES

March 7, 2017

3:30 P.M. Library Conference Room

AGENDA ITEMS

Building Leadership Team Minutes

I. Team/Guest Attendance

- INDICATOR 42: A Leadership Team consisting of the principal, teachers who lead the Instructional Teams, and other key professional staff meets regularly (twice a month or more for an hour each meeting). (42)
- Carrie Boles, Andrea Keck, Donna Johnston, Sarah Schaeffer, Traci Small, Pam Ramos, Kevin Self, Erica Teran, Mike King, Pam Algrim

Special Guests:

- Sammy Nguyen, Shakira Hernandez representing DCMS Student Council

II. Celebrate current success:

- 88 parents attended Bring Your Parents to School Days.
- Building level Site Council membership and compliance was discussed. Hannah Dierksen will be the 6th grade representative.

III. Review and respond to coaching comments

- Erica Teran submitted coaching comments on 3/8/17:
- (Nothing is included regarding the STUCO presentation, I was not sure about that information since I was late)
- Book: In regards to the "Teach Like a Champion" book, have each BLT member check with their grade level team members about which book each person has or doesn't have. Once this is done, report back to Mr. King so that he knows what needs to be ordered. (Mr. Self suggested creating a Google document)
- Book: Go ahead and purchase the "Teach Like a Champion" book and field guide with this year's budget since there has already been a budget approved for it.
- Book: Go ahead and place the "Check for Understanding" book on the budget for the next year.
- Uniform Policy: How does a child having their shirt tucked in or not impact how a teacher can educate that child? ***(I was not sure if this needed to be included since it was something that I stated)***

IV. Review of upcoming professional development & accreditation:

- a. Mike reviewed the 5R's & accreditation process.
- b. Pam explained the process for March 10 (Relationships) and April 5 (Relevance); certified staff will be researching & gathering evidence using the KESA rubrics.
- c. April 26 is our opportunity to begin working on Root Cause Priority 3.
 - GOAL 4: Classroom instruction: Integrate literacy & math across the disciplines - 5 elements: reading comprehension, grammar, vocabulary, perseverance, critical thinking & real world application
 - The team decided that all certified staff will receive a copy of Teach Like A Champion (Doug Lemov) & Team Leaders will also receive a copy of Teach Like A Champion

Field Guide (Doug Lemov). The following year staff will receive a copy of Checking for Understanding (Fry & Fisher).

- Kevin will survey staff to see who already has copies to determine number to be order. (google form)

IV. Review of Minutes & Approval

- **INDICATOR 46: Teachers are organized into grade-level, grade-level cluster or subject-area Instructional Teams. (46)**
 - **Review February 27 PLC Minutes**
 - [\(See February 28 PLC Minutes\)](#)
 - **Review of February Site Council Minutes**
 - (See February 27 Site Council Minutes Page 3)
 - **Approval BLT Minutes**
 - [\(See February 7 BLT Minutes\)](#)

V. There was one concern about the newly installed security camera in the staff workroom due to lunches being stolen out of the refrigerator. The DCNEA Union rep came to the building to check it out. Everyone agreed that the camera needs to stay in the workroom.

VI. Review of student handbook and addendum & the consensus was that we need to abide by the Site Council on recommendations for consistency.

VII. Team Reports

- a. Report from the 8th grade AllStars team was their concern about the current uniform policy. They would like to consider getting rid of it completely as they feel it is overwhelming to try & enforce everything.
- b. The BLT then voted & unanimously accepted the current uniform policy as is in the DCMS addendum that will go before the board.

(1) Student council members gave school report on the Music Festival, school dance and school community service projects. Next, they made a proposal for starting up a school store that would include healthy snacks, t-shirts & basic school supplies. Mr. King will check to see if it meets board fundraiser guidelines and get back with their sponsor.